

APPENDIX 8 - Work Planning Guidance For proposed scrutiny topics

Proposed topic:

1	Is it an issue of concern?	<p>Examples could include:</p> <ul style="list-style-type: none"> Is it an issue of public concern? e.g. complaints, Members' knowledge/feedback from constituencies, local media, surveys, other consultation Is it an issue performance concern? e.g. evidence from performance indicators, benchmarking or performance unknown/not currently measured Are there budget concerns? e.g. pattern of budget overspending or significant underspending Is it an issue of concern or interest to external groups? e.g. local businesses 	No ↓
	Yes ↓		
2	Is the issue strategic and significant?	<p>Examples could include:</p> <ul style="list-style-type: none"> Are there links to Council's Corporate Improvement Plan/Community Strategy priorities? Does the issue impact on Council's or partners main priorities? e.g. Service Plans, Strategies, Outcome Agreement Is it a Welsh Government or Central Government priority? Has the issue been raised by Audit/Inspection reports or WAO Annual Improvement Report? Does it have a significant impact on the public? Or a specific group/community? 	No ↓
	Yes ↓		
3	Is it a good use of scrutiny time?	<p>Examples could include:</p> <ul style="list-style-type: none"> Is there a clear objective for examining this topic? Has similar scrutiny work already been undertaken? Is the issue being examined elsewhere internally or externally? Could a scrutiny inquiry make a difference to how services are delivered or how resources are used? Could a scrutiny inquiry consider quality, cost and sustainability of service provision? Is an inquiry likely to generate recommendations for improvement? Would this issue require in-depth examination? i.e. a wide-ranging programme of evidence gathering and research? Has the relevant service / policy recently undergone substantial change? i.e. is it too early to review the effects of the change? 	No ↓
	Yes ↓		
*SUITABLE FOR IN-DEPTH INQUIRY			*NOT SUITABLE FOR IN-DEPTH INQUIRY

* Based on the criteria this topic is recommended for:

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|---|--|---|--|
| In-depth inquiry <input type="checkbox"/> | Performance Panel <input type="checkbox"/> | Other (state what) <input type="checkbox"/> | |
| Working Group <input type="checkbox"/> | Committee Report <input type="checkbox"/> | | |